

AGENDA

Meeting: Standards Committee
Place: The Kennet Room - County Hall, Trowbridge BA14 8JN
Date: Wednesday 7 June 2017
Time: 12.00 pm

A training session for members and substitutes of the Committee will take place on the rising of the meeting.

Please direct any enquiries on this Agenda to Kieran Elliott, of Democratic Services, County Hall, Bythesea Road, Trowbridge, direct line 01225 718504 or email kieran.elliott@wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114/713115.

This Agenda and all the documents referred to within it are available on the Council's website at www.wiltshire.gov.uk

Membership:

Cllr Paul Oatway QPM (Chairman)	Cllr Peter Evans
Cllr Howard Greenman (Vice Chairman)	Cllr Peter Fuller
Cllr Derek Brown OBE	Cllr Russell Hawker
Cllr Allison Bucknell	Cllr Ruth Hopkinson
Cllr Anna Cuthbert	Cllr Bob Jones MBE
	Cllr Fred Westmoreland

Substitutes:

Cllr Richard Britton	Cllr Peter Hutton
Cllr Trevor Carbin	Cllr George Jeans
Cllr Ernie Clark	Cllr Gordon King
Cllr Sue Evans	Cllr Brian Mathew
Cllr Nick Fogg MBE	Cllr Graham Wright
Cllr Chris Hurst	

Recording and Broadcasting Information

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Details of the Council's Guidance on the Recording and Webcasting of Meetings is available on request.

Parking

To find car parks by area follow [this link](#). The three Wiltshire Council Hubs where most meetings will be held are as follows:

County Hall, Trowbridge
Bourne Hill, Salisbury
Monkton Park, Chippenham

County Hall and Monkton Park have some limited visitor parking. Please note for meetings at County Hall you will need to log your car's registration details upon your arrival in reception using the tablet provided. If you may be attending a meeting for more than 2 hours, please provide your registration details to the Democratic Services Officer, who will arrange for your stay to be extended.

Public Participation

Please see the agenda list on following pages for details of deadlines for submission of questions and statements for this meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

For assistance on these and other matters please contact the officer named above for details

AGENDA

Part I

Items to be considered when the meeting is open to the public

1 **Apologies**

To receive any apologies or substitutions for the meeting.

2 **Minutes** (*Pages 5 - 8*)

To confirm the minutes of the meeting held on 25 April 2017.

3 **Declarations of Interest**

To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.

4 **Chairman's Announcements**

To receive any announcements through the Chair.

5 **Public Participation**

The Council welcomes contributions from members of the public.

Statements

If you would like to make a statement at this meeting on any item on this agenda, please register to do so at least 10 minutes prior to the meeting. Up to 3 speakers are permitted to speak for up to 3 minutes each on any agenda item. Please contact the officer named on the front of the agenda for any further clarification.

Questions

To receive any questions from members of the public or members of the Council received in accordance with the constitution.

Those wishing to ask questions are required to give notice of any such questions in writing to the officer named on the front of this agenda no later than 5pm on 31 May 2017 in order to be guaranteed of a written response. In order to receive a verbal response questions must be submitted no later than 5pm on 2 June 2017. Please contact the officer named on the front of this agenda for further advice. Questions may be asked without notice if the Chairman decides that the matter is urgent.

Details of any questions received will be circulated to Committee members prior to the meeting and made available at the meeting and on the Council's website.

6 **Status Report on Complaints** (*Pages 9 - 10*)

To receive an update on Code of Conduct complaints.

7 **Appointment of Constitution Focus Group** (*Pages 11 - 16*)

To seek approval for the appointment of a Constitution Focus Group to assist the Standards Committee in its role of overseeing the Council's Constitution.

8 **Date of Next Meeting**

To confirm the date of the next meeting as 13 September 2017.

9 **Urgent Items**

To consider any items considered, in the opinion of the Chairman, to be urgent.

Part II

Item(s) during consideration of which it is recommended that the public should be excluded because of the likelihood that exempt information would be disclosed